

**Fax/Mail Order To:**  
**Convention Services**  
 (f) 972-450-2979  
 13340 Dallas Parkway  
 Dallas, TX 75240

# THE WESTIN GALLERIA

DALLAS

**SERVICE LOCATION: GALLERIA III**



## TELECOMMUNICATIONS ORDER FORM

Name of Event: \_\_\_\_\_  
 Booth Number: \_\_\_\_\_  
 Set Up Date: \_\_\_\_\_  
 Set Up Time: \_\_\_\_\_

Company Name \_\_\_\_\_  
 On-Site Contact \_\_\_\_\_  
 On-Site Cell Number \_\_\_\_\_  
 Company Address \_\_\_\_\_

Email Address \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Fax Number \_\_\_\_\_

Payment Method:  Check (enclosed)  MC  VISA  AMEX  DISCOVER

**\*Full payment must accompany order**

Name on Card: \_\_\_\_\_  
 Card Number: \_\_\_\_\_  
 Exp. Date \_\_\_\_\_  
 Authorization Signature \_\_\_\_\_

### Telecommunication Service Prices

- \* Phone calls are billed at peak operator assisted rates plus a hotel surcharge
- \* 1-800 calls are charged 10 cents a minute after first 60 minutes
- \*Orders must be received within 72 hours of program. Otherwise rate will be increased 25%.

Quantity	Type of Line	Pre-Order Price	72 Hour/On Site
_____	WIRED High Speed Internet Connection	\$150 per computer/per day *	\$188 per computer/per day *
_____	WIRELESS High Speed Internet Connection	\$150 per computer/per day *	\$188 per computer/per day *
_____	WIRED Web Café (Hub & up to 10 Connections)	\$500 per café/per day	\$625 per café/per day
_____	WIRELESS Web Café (Hub & up to 10)	\$500 per café/per day	\$625 per café/per day
_____	Analog Telephone Line	\$100 per line/per day**	\$125 per line/per day**
_____	Modular speakerphone	\$200 per line/per day**	\$250 per line/per day**
<b>Total:</b>		<b>\$</b>	

\*Per computer = each and every computer hooked up to the high speed line will incur a charge of \$150/day. An access code for each connection will be provided to the on-site exhibitor. Access codes are good for the number of days of the order and can only be used once. Hubs must be ordered through the hotel.

\*\*Phone Lines: Dial 9 Local & Dial 8 Long Distance

**Order Forms MUST be received 72 hours prior to function. All other orders must be requested on site, will be set up based on availability of the Telecommunications department, and will incur a 25% increase in price.**